Deadlines, remarking & additional fees for psychometric accreditation courses

Psychometric Assessment at Work Course · https://psyasia.com/kb/deadlines-remarking-additional-fees/

BPS Level 1 & 2

During the course, we will set deadlines for completion of various sections of the course workbook. Delegates should aim to have completed the entire workbook by the end of the course. The exact date will vary depending on which mode of the course you are undertaking:

-**In-person**: Deadline usually 30 days post-course
-**Online Independent**: Deadline always 90-days following start of each Level
-**Online Supported Intake**: Dates provided at start of course in timetable

Remarking

If your work is not up to the standard required by the BPS, we will ask you to make edits/corrections. There may be a fee for remarking your work. If there a just a few incorrect responses and your original submission was generally well done, we are unlikely to charge provided you return the edited questions to us within a few days (typically 4 to 7 days). Note that you **should be able to do this even if you are "out-of-town" or don't have your notes etc., because this is a competency-based course and you should, by the time you submit your portfolio, already have, and be able to display, these competencies without needing to be at your home location or needing to consult notes etc.** You will still have access to all course materials in the Online Learning Centre for the rest of your 365-day access period.

We keep our course fees as low as we can and rather than charging everybody for a remark within the course fee when typically, only small numbers of people require this, we charge only those who require more extensive remarking. The fee varies depending on the exercise that requires remarking and quality of original submission. Fees usually range from **US$99 to US$350** and must be paid

before your rework deadline. We cannot remark your work until the fee is paid in full. We prefer not to have to remark your work, so the fee is not there to maximise our profits. In fact, the fee is a small contribution towards our time, rather than actual payment in full for our time!! Do note however **most people do not pay for remarking**. It varies per course, but **on average around 2 people in every 10 pays for remarking**.

Deadlines

If you do not meet the deadline for your work, you may pay a fee to extend the deadline once. The person who marks your work would already have set aside time to mark your work and blocked other clients from booking that time. Hence, if you miss this, the marker needs to reorganise his schedule and take more time out to mark your late work. Additionally, we know that those who complete the workbook sooner, always do better!

The fee for late submission of your portfolio of work is equivalent to **US$185**. You will need to **pay the fee on or before the original deadline** to remain current on the course (unless we tell you differently). Note that the fee entitles you to a **30-day extension**. If you subsequently fail to meet this deadline, you will need to register for that Level again (at the current fee less 30%). This is because we need to be sure that when we sign you off as competent, you are currently competent. Again, most people do not need to worry about these fees. We highly recommend that you do not register for our psychometric training if you are busy or have health issues because this course requires dedication and focus - it would be better to wait until you are able to apply yourself meaningfully.

All other psychometric accreditation Courses

The majority of delegates will become accredited during the course itself. However, from time to time, delegates will be asked to undertake some additional work in order to progress their accreditation in a particular psychometric test. Usually, this work would take the form of a recorded feedback session. The video recording from the session should be made available to your assessor by the date agreed and the assessor will apply a fee for the viewing and re-assessment of this video. At the current time, that fee is equivalent to **US$250** but is subject to change. If you do not pass this re-assessment, it is highly recommended that you re-attend the course in order to ensure full learning. However, your assessor may agree with you that you may undertake one final feedback session, and a further remarking fee will apply.